

How to register for a tax refund

Go to the link, provided by Your agency, choose Tax refund service, click „CONTINUE REGISTRATION“.

The image shows the RTTAX website home page and a service selection dropdown. The home page has a dark blue background with the text "WORKED ABROAD? WE WILL HELP TO GET YOUR TAXES BACK" and buttons for "REGISTRATION" and "CALCULATOR". The dropdown menu is titled "Select your service" and has "Tax refund" selected. An orange button below the dropdown says "CONTINUE FOR REGISTRATION...".

Select country you worked in and your country of citizenship. Then click „CONTINUE“.

The image shows the RTTAX registration form. The form is titled "Registration to get tax refund" and has a progress bar with three steps. The first step is "Select the country you worked in" and the second step is "Your country of citizenship". The "Select the country you worked in" dropdown menu has "USA" selected. The "Your country of citizenship" dropdown menu has "Select" selected. An orange button labeled "CONTINUE" is at the bottom. A sidebar on the right contains contact information, strengths, and required documents.

Fill in all the required information: your first name, last name, e-mail address, phone number and mark confirmation and agree. Then click „COMPLETE REGISTRATION“.

Registration to get tax refund

1

2

3

Your first and last name *

Your e-mail address *

Enter your e-mail address. You will receive all relevant information about your tax refund.

Your phone number

To ensure faster and more effective communication, please enter your phone number so our customer service consultants can reach you.

+370 ▾

☐ I confirm that I have familiarised myself with the [Privacy Policy](#) and I understand that Unitrust Finance, Inc will process my Personal Data in accordance with the procedures and conditions specified in the Privacy Policy.



☐ I agree at the provided contacts to receive RT Tax news and information on how to refund taxes.

GO BACK





COMPLETE REGISTRATION

On the next step we will send your account activation e-mail.

Any questions?

-  Call us at
+370 37 755211
-  send us an e-mail
info@rttax.com

Our strengths in tax refunds from the US

-  100% Online! Fill out the application, upload the documents, and follow your tax refund process
-  No paper documents! Sign everything electronically
-  We refund money much faster using electronic filing technology
-  No upfront fee for the tax refund services

Required documents

We will help you obtain all necessary documents based on your individual situation

After that you will get your account activation letter to your email address.



Your registration was successful!

Your account activation letter was sent to your email address **indre@rttax.com**. Please activate your account by opening the activation letter and clicking on the "Activate" button

[BACK TO HOMEPAGE](#)

Close X

Any questions?

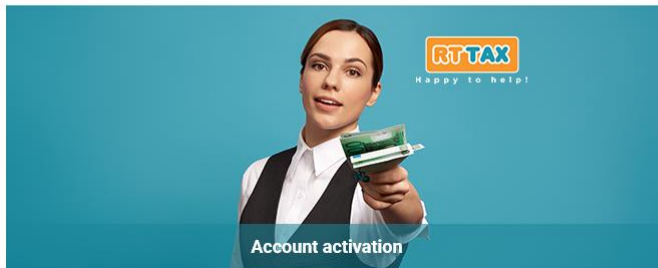
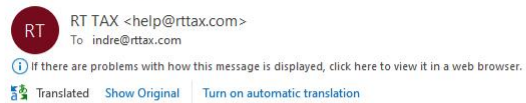
-  Call us at
+370 37 755211
-  send us an e-mail
info@rttax.com

Helpful advice

You can claim your tax refund even without all the necessary documents - simply submit documents you have available and we will take care of the rest

Activate your account by opening the activation letter and clicking on the "Activate" button.

Account activation



Gerb. Clients,

Click on the activation link below to successfully complete the activation of your account.

[Activate](#)

RT Tax Lietuva
Klientų aptarnavimo skyrius
Tel.: +370 37 755 211
Mob.: +370 679 68858
El. paštas: service@rttax.com



RT Tax helps with tax refunds for those who have worked in the USA, Great Britain, Ireland, Norway, Denmark, the Netherlands, Germany, Austria.

LIKE US ON
facebook

Create your own account password and click „LOGIN“.

int-activation/?key=bdc6617f907468255c9165aa65eec22f&email=indre@rttax.com



Choose a country ▾

Calculator

About us

About taxes

Contacts

TAX REFUNDS

LT ▾



Create a password

Fill in the required fields

email mail address

indre@rttax.com

* Password

* Repeat the password

LOGIN



Media about us




Work abroad




RT Tax is bad



Fill in all required personal information.




IMPORTANT!
You must fill the Registration Form to continue your refund process.
Need Help? ([Click here](#))




After you finish filling it you will be asked to Complete & E-Sign the Document Package.


Registration Form



1. Personal details



2. Refund details



3. Employer details

First Name*

First name

Middle Name

Last Name*

Last name

Mother's name and surname

Father's name and surname

Your city of birth

Date of Birth*

YYYY

MM

DD

Your E-mail Address*

Telephone number*

Mobile


Lithuania (+3

Home Address

* Fields marked with (*) are required

NEXT >


Follow instructions and fill in all required information for refund.



IMPORTANT!


You must fill the Registration Form to continue your refund process.

Need Help? [\(Click here\)](#)




After you finish filling it you will be asked to Complete & E-Sign the Document Package.


Registration Form



1. Personal details




2. Refund details




3. Employer details


Social Security Number*

*****

Arrival to the USA*



Departure from the USA*



For What Year You Claim Tax Refund*

☐ 2023

☐ 2022

☐ 2021

☐ 2020


Have you applied for this refund at another company or by yourself before?*


☐ Yes

☐ No

Yours comments, questions

* Fields marked with (*) are required


 BACK

NEXT 


5

Fill in all required information about your employer.


Registration Form



1. Personal details



2. Refund details



3. Employer details

How Many Employers Did You Have*

1

You must list ALL THE EMPLOYERS (even if you did not pay taxes in that job)

You must provide the last pay-slips or Forms W-2 from all employments, however Forms W-2 are necessary

We will provide document search service if some of the documents are missing

1. Employer Information

State You Worked in *

Select State

Company Name *

Address *

Phone

E-mail Address

I have Form W-2 or last pay-slip from this job *

Yes


No

I would like RT Tax to start W-2 search service now

Note: if you do not send us Form W-2 from this employer by February 15th, we will automatically start Form W-2 search service. EXTRA FEE WILL APPLY.

* Fields marked with (*) are required

< BACK

COMPLETE & E-SIGN 

6

Check if all information is correct and click “CONTINUE BY SINGING”.

CLIENT ACCOUNT - Fill in the Registration Form

Client Number

335567US23LT

Client Name

First name Last name

Your E-mail Address

Phone Number

Refund Year

2023

Your Tax Refund Status

Fill in the Registration Form

Upload Documents

Tax Refund Calculator

i

Congratulations! You almost done!

Please review your Document Package and continue by e-signing it.

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1 / 10 | 88%

RTTAX

Document package instructions

Dear Client,

Thank you for choosing RT Tax to refund your taxes from the USA!

Getting your Tax Refund was never easier! **Simply follow these steps:**

E-SIGN

document package;

TAKE A PICTURE

 or

SCAN

 documents listed below (please make sure the quality is good)

Edit Document Package

Continue by signing...

Then click agree and continue.

This website uses cookies, some of which are necessary for the website to function. Find out more

OK

Review and act on these documents

RT Tax

Tax refund company

RTTAX

Provides DocuSign

Read the notice on the use of electronic records and signatures.

☒ I agree to use electronic records and signatures.

E-SIGN

document package;

TAKE A PICTURE

 or

SCAN

 documents listed below (please make sure the quality is good)

Last pay-slips

 from all the employers (if you have it);

Forms W-2

 from all the employers (you will receive W2 from your employers by February 15th);

Copy of your Passport;

Copy of your Social Security Card;

Copy of your U.S. Visa;

Copy of your DS-2019 form

 (if you have it)

NOTE:

 If you do not have Forms W-2 and you will not send them to us by February 15th we will automatically provide document search service and will get W-2 copies from your employers.

SUBMIT ALL YOUR DOCUMENTS

TO RT TAX!

CONTINUE

OTHER ACTIONS


You create digital signature only once, by clicking on "Sign up" and after, you can simply click on each required place to be signed (page 4, 7, 8 and 10) .


On the basis of this power of attorney "Unidata" Ltd its officers and/or employees are given the authority:

1. To act as an agent in preparing and dealing with the Principal's income tax return(s).
2. To use own postal address on the Principal's tax return(s), receive all correspondence from the IRS and State Tax Authorities and receive refund checks issued in Principal's name at the address stated below:
1219 Ogden Ave. Suite #C, Downers Grove, IL 60515, USA
3. To request from the Principals employer(s) and to receive Principal's W-2 form to the address:
1219 Ogden Ave. Suite #C, Downers Grove, IL 60515, USA
4. To deal with Principal's Social Security and Medicare (FICA) tax rebate.

This Power of Attorney shall become effective immediately on the date signed and shall be valid for three years.

Date: 27 November 2023

Signature of the Principal: 

Package.pdf 4 out of 10  Change lang

Accept your signature

Confirm your name, initials and signature.


* Mandatory

Name and surname * Initials *

First name Last name FNLN

TO WRITE

WRITE YOUR SIGNATURE [Clean up](#)



By clicking the "Accept and Sign" button, I agree that the signature and initials I selected above will be an electronic representation of my signature and initials for all purposes when I (or my representative) use them on documents, including legally binding contracts.

ACCEPT AND SIGN CANCEL

periods, and specific matters you list below. See the line 3 instructions.

☐ By checking here, I authorize access to my IRS records via an Intermediate Service Provider.

(a) Type of Tax Information (Income, Employment, Payroll, Excise, Estate, Gift, Civil Penalty, Sec. 4980H Payments, etc.)	(b) Tax Form Number (1040, 941, 720, etc.)	(c) Year(s) or Period(s)	(d) Specific Tax Matters
Individual Income Tax	1040EZ, 1040NR-EZ, 1040NR, 4852	2022, 2021, 2020, 2019	
FICA Tax	843, 8316	2022, 2021, 2020, 2019	
State Income Tax		2022, 2021, 2020, 2019	

4 Specific use not recorded on the Centralized Authorization File (CAF). If the tax information authorization is for a specific use not recorded on CAF, check this box. See the instructions. If you check this box, skip line 5. ☒

5 Retention/revocation of prior tax information authorizations. If the line 4 box is checked, skip this line. If the line 4 box isn't checked, the IRS will automatically revoke all prior tax information authorizations on file unless you check the line 5 box and **attach a copy** of the tax information authorization(s) that you want to retain. ☐
To revoke a prior tax information authorization(s) without submitting a new authorization, see the line 5 instructions.

6 Taxpayer signature. If signed by a corporate officer, partner, guardian, partnership representative (or designated individual, if applicable), executor, receiver, administrator, trustee, or individual other than the taxpayer, I certify that I have the legal authority to execute this form with respect to the tax matters and tax periods shown on line 3 above.

► IF NOT COMPLETED, SIGNED, AND DATED, THIS TAX INFORMATION AUTHORIZATION WILL BE RETURNED.

► DON'T SIGN THIS FORM IF IT IS BLANK OR INCOMPLETE.

Signature _____ Date 27 November 2023

Print Name _____ Title (if applicable) _____

For Privacy Act and Paperwork Reduction Act Notice, see the instructions.

Cat. No. 11596P

Form **8821** (Rev. 01-2021)

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Authorization to transmit information to the IRS and access to the IRS' Treasury Financial Agent or authorized representative for payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537. Payment cancellation requests must be received no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I further acknowledge that the personal identification number (PIN) below is my signature for the income tax return (original or amended) I am now authorizing and, if applicable, my Electronic Funds Withdrawal Consent.

Taxpayer's PIN: check one box only

- ☐ I authorize _____ to enter or generate my PIN _____ as my signature on the income tax return (original or amended) I am now authorizing. **ERO firm name** Enter five digits, but don't enter all zeros
- ☐ I will enter my PIN as my signature on the income tax return (original or amended) I am now authorizing. Check this box **only** if you are entering your own PIN and your return is filed using the Practitioner PIN method. The ERO must complete Part III below.

Your signature ► _____ Date ► 27 November 2023

Spouse's PIN: check one box only

- ☐ I authorize _____ to enter or generate my PIN _____ as my signature on the income tax return (original or amended) I am now authorizing. **ERO firm name** Enter five digits, but don't enter all zeros
- ☐ I will enter my PIN as my signature on the income tax return (original or amended) I am now authorizing. Check this box **only** if you are entering your own PIN and your return is filed using the Practitioner PIN method. The ERO must complete Part III below.

Spouse's signature ► _____ Date ► _____

Practitioner PIN Method Returns Only—continue below

Part III Certification and Authentication — Practitioner PIN Method Only

ERO's EFIN/PIN. Enter your six-digit EFIN followed by your five-digit self-selected PIN. _____ Don't enter all zeros

I certify that the above numeric entry is my PIN, which is my signature for the electronic individual income tax return (original or amended) I am now authorized to file for tax year indicated above for the taxpayer(s) indicated above. I confirm that I am submitting this return in accordance with the requirements of the Practitioner PIN method and **Pub. 1345, Handbook for Authorized IRS e-file Providers of Individual Income Tax Returns.**

ERO's signature ► _____ Date ► _____

**ERO Must Retain This Form — See Instructions
Don't Submit This Form to the IRS Unless Requested To Do So**

For Paperwork Reduction Act Notice, see your tax return instructions.

Cat. No. 32778X

Form **8879** (Rev. 01-2021)

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5. Liability

- 5.1. In the case the Client terminates the Agreement due to any reason other than failure by the Service Provider to perform its obligations after the filing for the tax refund and (or) in the case established in Art. 2.2.4 hereof, the Client shall cover all expenses of the Service Provider incurred due to the provision of Services until termination of the Agreement, but not less than 50 % of the Service Fee under this Agreement.
- 5.2. The Service Provider shall not be liable for: the delays in refunding taxes if the delay is caused by the foreign tax or other competent institutions; the failure to refund taxes, for the tax liability or for any other negative consequences, which occurred due to false, inaccurate or incomplete information provided by the Client or due to Client's prior financial commitments to any foreign tax or other institutions; the negative consequences incurred by the Client due to the changes in the applicable laws, rules, regulations or procedures applicable for the tax refund; additional bank charges, if the bank needs to repeat the transfer because of the incorrect or not full information provided; and any fees charged by the Client's or intermediary bank.

6. Validity of the Agreement

- 6.1. The Agreement shall come into force the moment the Service provider receives the Agreement signed by the Client and shall be valid until the proper and full performance of the obligations of the Parties set in the Agreement. The Agreement may be terminated by the mutual agreement of the Parties, except in the cases established by law.

7. Miscellaneous

- 7.1. The T&C (<https://rttax.com/terms-and-conditions/>) constitutes an integral part of this Agreement. By signing this Agreement, the Client confirms and guarantees to the Service provider, that the Client has carefully read these terms and conditions before accepting them and signing this Agreement.
- 7.2. This Agreement, all information, documents and correspondence related thereof shall be considered as strictly confidential, and shall not be disclosed to any third persons, except (i) as required by the applicable laws; (ii) the information became publicly available through no fault of or failure to act by the Party; and (iii) the disclosure of respective information is reasonably necessary for the fulfillment of the Party's obligations.
- 7.3. Service Provider has the right to assign its rights and obligations provided for in the Agreement to any third persons without a prior written consent of the other Party.
- 7.4. All additions, amendments and annexes to the Agreement shall be valid if they are executed in writing and signed by both Parties without prejudice to Sections 3.1-3.4 hereof. This Agreement will be governed by and construed under the laws of the State of Illinois, United States of America. The disputes arising between the Parties regarding this Agreement or during the performance of this Agreement are settled by way of negotiations. In case of failure to come to an agreement, the disputes shall be finally settled by the competent courts of the State of Illinois, United States of America. All notices and other communications under this Agreement shall be in writing and shall be handed in person or sent by regular mail, e-mail or fax.

Client X  (signature)

8. U.S. Treasury Reg. Section 301.7216-3 and Rev. Proc. 2013-14

- 8.1. As per U.S. Treasury Reg. Section 301.7216-3 and Rev. Proc. 2013-14, the Client is requested to consent that Service Provider can share and store Client's data, including SSN and employment and tax data and to consent that tax return information might be disclosed to a tax return preparer located outside the United States, including personally identifiable information such as your Social Security Number ("SSN").

I hereby consent for my personal data to be processed as provided in clause 8.1 above. X  (signature)

When all document package is signed, click "FINISH".

document.

FINISH OTHER ACTIONS ▾

DocuSign Envelope ID: 8241C8B3-209A-41FD-9F41-6A9172B648A1

RTTAX Document package instructions

Dear Client,

Thank you for choosing RT Tax to refund your taxes from the USA!
Getting your Tax Refund was never easier! **Simply follow these steps:**

E-SIGN document package;


TAKE A PICTURE or **SCAN** documents listed below (please make sure the quality is good)

- **Last pay-slips** from all the employers (if you have it);
- **Forms W-2** from all the employers (you will receive W2 from your employers by February 15th);
- Copy of your **Passport**;
- Copy of your **Social Security Card**;
- Copy of your **U.S. Visa**;
- Copy of your **DS-2019 form** (if you have it)

NOTE: If you do not have Forms W-2 and you will not send them to us by February 15th we will automatically provide document search service and will get W-2 copies from your employers.

**SUBMIT ALL YOUR DOCUMENTS
TO RT TAX!**

Upload required documents.

 EASY WAY TO GET YOUR TAX REFUND

My Account

CLIENT ACCOUNT - Fill in the Registration Form

Client Number335567US23LT

Client NameFirst name Last name

Your E-mail Address

Phone Number

Refund Year2023

Your Tax Refund Status
Fill in the Registration Form
Upload Documents
Tax Refund Calculator

IMPORTANT!
Document Package has been signed and sent to us successfully. To continue your tax refund process you have to attach the required documents. Please click "Upload Documents" button below.
Note: If you have already submitted your documents to RT Tax you don't have to do anything.
Need Help? ([Click here](#))


Edit Document Package

Print Document Package

E-Sign Document Package

Upload Documents

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 EASY WAY TO GET YOUR TAX REFUND

My Account

CLIENT ACCOUNT - Upload Documents

Client Number335567US23LT

Client NameFirst name Last name

Your E-mail Address

Phone Number

Refund Year2023

Your Tax Refund Status
Fill in the Registration Form
Upload Documents
Tax Refund Calculator

Get your refund faster! Upload your documents here!
Please scan or make a picture of your documents and upload them bellow. THE DOCUMENTS YOU HAVE TO UPLOAD:

- Last pay-slips from all the employers (if you have them);
- Forms W-2 from all the employers (you will receive W2 from your employers by February 15th);
- A copy of your passport;
- A copy of your Social Security Card;
- A copy of your Visa;
- A copy of your DS-2019 form (if you have it).

Attach File

Choose File

No file chosen

UPLOAD



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Get your refund faster! Upload your documents here!

Please scan or make a picture of your documents and upload them bellow. THE DOCUMENTS YOU HAVE TO UPLOAD:

- Last pay-slips from all the employers (if you have them);
- Forms W-2 from all the employers (you will receive W2 from your employers by February 15th);
- A copy of your passport;
- A copy of your Social Security Card;
- A copy of your Visa;
- A copy of your DS-2019 form (if you have it).

Already Attached Files

File Name	Attached	
SKM_C257f23112712240.pdf	2023-11-27	
69e6bfc7-f88d-414e-945c-9eef14d8f6de.jpg	2023-11-27	

Attach More Files

No file chosen

 **UPLOAD**

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If you do not have all the necessary documents – we can get them for You.

- Last pay slips from all the employers (if you have them);
- Forms W-2 from all the employers (you will receive W2 from your employers by February 15th, so You can add it later if You are registering before this date);
- A copy of your passport;
- A copy of your Social Security Card;
- A copy of your Visa;
- A copy of your DS-2019 form (if you have it).